



Commercial Development Guidelines

To:

Date:

Thank you for contacting RANCH Triangle Association Planning Committee. We look forward to meeting with you to discuss your interest in locating a new business or development within RANCH Triangle. In order to continue our discussions and make the best use of our time together, please reply the following questions with as much detail as possible. If a question does not relate to your specific use, kindly respond with “Does Not Apply” in the provided space. There are two different forms attached: for Restaurant Development, and for Commercial Development/Redevelopment. One or both may be applicable to your project.

Please attach any drawings, graphics or plans that are now available.

Address of project:

Name of Business / Developer:

Description of project:

Please provide the names for the Principals of the business:

Company Address, Web address and phone number:

Property Management Contact Information:

If property is leased, please provide name, address and contact information of property owner:

Please provide a brief summary of the principals’ experience relating to your concept (existing or previous locations, prior experience in industry or development etc):



Date _____

Commercial Building Development or Redevelopment Questionnaire

Following are some documents which will be necessary for review of your project:

- Signed Architectural Plans, including Exterior Elevations and Landscaping, on file or to be filed with the City of Chicago
- Space plans
- Exterior signage and lighting plans

If restaurant, bar or food service is planned, please fill out the restaurant questionnaire as well.

1. Are you the owner of this property? _____
2. If not, what is your status? _____
3. What is current zoning designation of the property? _____
4. Do you need any zoning changes? Y__ N__ If so, what are you applying for?

5. Is this project a single tenant or multi-tenant facility? _____
6. Have all user/s been identified? _____ If so, please explain:

7. What is the anticipated square footage of the development? _____
Single or multi-story? _____
8. Has an architect been retained? _____ If so, please explain:

9. What is your ground breaking date? _____
10. Do you need a loading zone or plan a drive thru, curb cuts or window service?

11. Please explain how and where deliveries will be made to the premises. (Include frequency and time of day.) _____

12. Please explain how trash removal and rodent control will be addressed:



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13. Please explain how any exhaust will be handled and vented:

14. Will your project impact drainage or water runoff? Please explain:
